



PRETORIA OOGINSTITUUT  
PRETORIA EYE INSTITUTE  
*Africa's 1<sup>st</sup> Private Eye Hospital*

## CAREER OPPORTUNITY: CLINIC SUPERVISOR (BENONI)

This position reports to: Manager: HR & Hospital services

### PURPOSE:

To oversee the smooth running of the Benoni facility. To enhance high-quality patient care to act as upper-level clinic manager driving Clinical compliance, people and financial management, with the responsibility of overseeing all employees working at the facility. To ensure legal compliance, BOPs and support the Business Strategy.

### Key Performance Areas:

- Nursing
- Financial & Business process management
- People management
- Facility & grounds management
- Marketing
- Sessional Rooms

### Requirements:

- At least 5 year private hospital experience
- At least 2 years proven experience in a managerial role
- Relevant Nursing degree/ diploma (Registered as an RN with SANC)
- Post basic qualification in business management will be an advantage
- Sound understanding of; Labour legislation, Financial good governance & computer literacy

### Be competent in:

- Planning, organising, delegation
- Adaptability
- Assertiveness and confidence
- Excellent Decision making
- Analytical thinking
- Detail- orientated
- Good communication skills
- Service Orientation

**Interested, suitable qualified applications, including a comprehensive CV and copies of qualifications can be forwarded to Shelldonette Carolus at [shelldonette@eyeinstitute.co.za](mailto:shelldonette@eyeinstitute.co.za)**

(Internal candidates are reminded to discuss their applications with their line managers prior to submitting their CVs)

**Closing date: 20 July 2018**

*Only short-listed candidates will be contacted. If you have not heard from us within 15 days of the closing date, please accept that your application has been unsuccessful. The Pretoria Eye Institute is an equal opportunity Employer.*